



## Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to [applications@casa.gov.au](mailto:applications@casa.gov.au).

## Purpose of this form

Use this form to apply for a Standard Certificate of Airworthiness.

## Who is this form for?

This form should be completed by a person applying for a certificate for an aircraft in the following categories:

- Normal
- Utility
- Acrobatic
- Commuter
- Transport
- Manned Free Balloon
- Special Class.

## Information needed to complete this form

You will need to know the registration details of your aircraft.

When you have completed the form, email it and all supporting documents to your CASA regional office or send them to the CASA Authorised Person engaged to act on your behalf.

Payment is required for this application type in due course.

You will be notified of the payment amount once your application has been assessed and the complexity and processing time has been determined.

If you choose to submit to a CASA authorised person, they will notify you of their charge.

## Aviation Reference Number (ARN)

An ARN is an identifier that is similar to an account or customer number. You will need an ARN to complete this form.

If you do not have an ARN, [apply for an ARN](#).

If you are applying on behalf of an organisation, you need to provide the organisation's ARN and have authority to act on behalf of the entity.

## Contact details

CASA will use the currently held contact details linked to your ARN profile.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the Civil Aviation (Fees) Regulations 1995 and may constitute a criminal offence.

## Privacy

Any personal information you provide to CASA is protected by the Privacy Act 1988 (Cth). CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA Privacy Policy](#).

## For more information

Go to the [CASA website](#) or call us on 131 757.

## Aircraft details

### 1 What are the **aircraft registration** details?

Registration mark (VH-)

Manufacturer

Model

Serial number

Place of manufacture

Year of manufacture

---

## Contact person

### 2 What are the **contact person** details?

Contact details will be used for this application only, including any questions and/or fee estimates.

Full name

Position (Agent, Secretary, Self)

ARN

Contact number

Email address

## Registered operator

### 3 What are the **registered operator** details?

Legal entity/full name

ARN

Contact number

Email address

---

### 4 What **is the category** requested?

Refer to regulation 21.187

An aircraft issued with a standard certificate of airworthiness in one or more of the above categories can also be issued concurrently with a special certificate of airworthiness in the "Restricted" category (see regulation 21.187). A separate application for the special certificate must be made on Form 718.

Transport

Commuter

Manned Free Balloon

Normal

Utility

Acrobatic

Multiple Certificates\*

Special Class (Specify)

## Declaration

5 I declare that:

- I am the registered operator named in question 3 or an agent or authorised representative.
- I am authorised to make this application and hold the role indicated below.
- All statements in this application are true and correct in every particular and that I have read and understood all provisions of the Civil Aviation Safety Regulations 1998 which are relevant to this application.
- I understand CASA will use the currently held details to process this application and it is my responsibility to ensure my details are correct prior to lodgment.
- I consent to CASA using and disclosing my personal information in accordance with [CASA Privacy Policy](#) including exchanging the information with Commonwealth, State and Territory government agencies.
- I acknowledge CASA will provide a fee estimate, which will be sent to the contact for this application.
- I accept that if this application is withdrawn or refused by CASA, or if CASA are unable to assess the application because I have failed to provide the required information, I am liable to pay CASA fees for work conducted.
- I acknowledge that to knowingly make a false or misleading statement in this application is an offence against the [Criminal Code Act 1995 \(Cth\)](#).

Full name

Date (DD/MM/YYYY)

/ /

In what capacity are you making this declaration?

**For example:** Self, Director, Agent

An authority must be provided if the person making this declaration is **not** the individual or an office holder of the entity named in question 3.

 **Attach authority**

## Returning your form



By email – attach this form and all supporting documents. Send them to your [CASA regional office](#).

**or**

Send them to the CASA Authorised Person engaged to act on your behalf.