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Download this form before you begin

Please download and complete with Adobe Acrobat. If you are using a browser to complete this form you may lose your information. Send this form and any attachments to regservices@casa.gov.au.

Purpose of this form

Use this form to apply for a Standard Certificate of Airworthiness.

Who is this form for?

This form should be completed by a person applying for a certificate for an aircraft in the following categories:

- Normal
- Utility
- Acrobatic
- Commuter
- Transport
- Manned Free Balloon
- Special Class

Information needed to complete this form

You will need to know the registration details of your aircraft.

When you have completed the form, email it and all supporting documents to your CASA regional office or send them to the CASA Authorised Person engaged to act on your behalf.

Payment is required for this application type in due course.

You will be notified of the payment amount once your application has been assessed and the complexity and processing time has been determined.

If you choose to submit to a CASA authorised person, they will notify you of their charge.

Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, [apply now](#).

If you are applying on behalf of an organisation, you will need to have authority to act on the entity's (applicant's) behalf and be able to provide the organisation's ARN.

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them prior to lodging this form. You can do this by [changing your details](#) on the CASA website.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

For more information

Go to the [CASA website](#) or [contact us](#).

Aircraft details

1 What are the **aircraft registration** details?

Registration mark (VH-)

Manufacturer

Model

Serial number

Place of manufacture

Year of manufacture

Contact person

2 What are the **contact person** details?

Contact details will be used for this application only, including any questions and/or fee estimates.

Full name

Position (Agent, Secretary, Self)

ARN

Phone number

Email address

Registered operator

3 What are the **registered operator** details?

Legal entity/full name

ARN

Phone number

Email address

4 What is the **category** requested?

Refer to regulation 21.187

An aircraft issued with a standard certificate of airworthiness in one or more of the above categories can also be issued concurrently with a special certificate of airworthiness in the 'Restricted' category (see *regulation 21.187*). A separate application for the special certificate must be made on Form 718.

Transport

Commuter

Manned Free Balloon

Normal

Utility

Acrobatic

Multiple Certificates (Specify)

Special Class (Specify)

5 I declare:

- All statements in this application are true and correct.
- I am the registered operator named in question 3 or an agent or authorised representative.
- I am authorised to make this application and hold the role indicated below.

I acknowledge by providing my details below and submitting this application:

- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my application
- I have used my best efforts to identify all Commonwealth, state and territory environmental protection legislation that governs the aviation-related activities I will be engaging in under the authorisation for which I am applying. I recognise and understand these obligations and will endeavour in good faith to comply with the applicable requirements specified in that legislation.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.

Privacy

Any personal information you provide to CASA, as part of this application, is protected by the *Privacy Act 1988*.

We will use the information provided to process this application and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your application.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our [privacy statement](#) and [privacy policy](#).

Fees

I acknowledge CASA will provide a fee estimate, which will be sent to the contact for this application

I accept if this application is withdrawn or refused by CASA, or if CASA is unable to assess this application because I have failed to provide the required information and/or documentation, I am liable to pay CASA fees for work conducted.

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this application in accordance with that policy.

Full name

Date (DD/MM/YYYY)

/ /

Role authority

6 In what capacity are you making this declaration?

- Self
- Director
- Agent
- Executor
- Other, please specify:

An authority must be provided if the person making this declaration is **not** the individual or an office holder of the entity named in question 3.

 Provide authority

Submitting this form to CASA

 By email – send this form with all supporting documents attached to regservices@casa.gov.au

or

Send them to the CASA Authorised Person engaged to act on your behalf.