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### Download this form before you begin

Please download and complete with Adobe Acrobat. If you are using a browser to complete this form you may lose your information. Send this form and any attachments to [applications@casa.gov.au](mailto:applications@casa.gov.au).

### Purpose of this form

Use this form to apply for an Export Certificate of Airworthiness.

### Who is this form for?

This form is for any person who applying for an Export Certificate of Airworthiness for a Class I product.

### Information needed to complete this form

For an aircraft for which Part 42 applies an airworthiness review certificate must be in force. For all other aircraft evidence that the aircraft has undergone a maintenance release inspection within the past 30 days.

When you have completed the form, email it and all supporting documents to your CASA regional office or send them to the CASA Authorised Person engaged to act on your behalf.

Payment is required for this application type in due course.

You will be notified of the payment amount once your application has been assessed and the complexity and processing time has been determined.

If you choose to submit to a CASA authorised person, they will notify you of their charge.

### Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, [apply now](#).

If you are applying on behalf of an organisation, you will need to have authority to act on the entity's (applicant's) behalf and be able to provide the organisation's ARN.

### Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them prior to lodging this form. You can do this by [changing your details](#) on the CASA website.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

### For more information

Go to the [CASA website](#) or [contact us](#).

## Aircraft details

- 1** What are the **aircraft registration** details?  
Registration mark (VH-)

Manufacturer

Model

Serial number

Place of manufacture

Year of manufacture

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## Contact person

- 2** What are the **contact person** details?

Contact details will be used for this application only, including any questions and/or fee estimates.

Full name

Position (Agent, Secretary, Self)

ARN

Phone number

Email address

## Registered operator

- 3** What are the **registered operator** details?  
Legal entity/full name

ARN

Phone number

Email address

- 
- 4** Is the exporter the same as applicant named in question 3?  
**No** → **Go to 5**  
**Yes** → **Go to 6**

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## Exporter

- 5** What are the **exporter** details?  
Legal entity/full name

ARN

Phone number

Email address

## Destination and Importer details

### 6 What are the **importer** details?

List all, if more than one, for the purposes of sale demonstration and see question 8 for additional information required.

Aircraft's country of destination

Legal entity/full name

ARN

Phone number

Email address

Unit/number

Street name

Suburb

State/territory

Postcode

Country (if not Australia)

## Application checklist

### 7 Select all that apply:

#### All aircraft

- Written statement from the National Airworthiness Authority of importing country (21.327(4))  
**Attached Submitted**
- Weight and balance report and loading schedule if required (21.327(6)(b))  
**Attached Submitted**
- Evidence of aircraft compliance or non-compliance with all applicable ADs (21.327(6)(d))  
**Attached Submitted**
- Description of any temporary installations required for export delivery and a statement that any such installations will be removed and aircraft approved configuration restored after the delivery flight (21.327(6)(e))  
**Attached Submitted Not applicable**
- Aircraft Flight Manual (21.327(6)(h))  
**Attached Submitted Not applicable**
- Statement on date aircraft title passed or is intended to pass to foreign purchaser (21.327(6)(i))  
**Attached Submitted Not applicable**
- Data required by special requirements of importing country (21.327(6)(j))  
**Attached Submitted Not applicable**
- Evidence that the aircraft meets the airworthiness requirements for a standard certificate of airworthiness/ special certificate of airworthiness in primary or intermediate or restricted category (21.329(2))  
**Attached Submitted**

An export certificate of airworthiness does not authorise operation of the aircraft.

#### New aircraft

- Statement of Conformity (Form 724) for a new aircraft not manufactured under a production certificate (21.327(6)(a))  
**Attached Submitted Not applicable**
- Aircraft Maintenance Manual (21.327(6)(c))  
**Attached Submitted Not applicable**

#### Used aircraft

- Historical records eg aircraft and engine logbooks (21.327(6)(f))  
**Attached Submitted**
- Weight and balance report and loading schedule if required (21.327(6)(b))  
**Attached Submitted**
- Evidence of aircraft compliance or non-compliance with all applicable ADs (21.327(6)(d))  
**Attached Submitted**

## 7 Continued

### Unassembled Aircraft

- Details of preservation and packaging methods, including duration of effectiveness, of the aircraft intended for overseas shipment (21.327(6)(g))

**Attached**

**Submitted**

### Aircraft on demonstration for sale to multiple countries

Country

Arrival date (DD/MM/YYYY)

/ /

Departure date (DD/MM/YYYY)

/ /

Country

Arrival date (DD/MM/YYYY)

/ /

Departure date (DD/MM/YYYY)

/ /

Country

Arrival date (DD/MM/YYYY)

/ /

Departure date (DD/MM/YYYY)

/ /

- Statement with information required in subregulations 21.339(a) and (e)

**Attached**

**Submitted**

*This area has been intentionally left blank*

**8 I declare:**

- I am the registration holder named in question 3 or an agent or authorised representative.
- I am authorised to make this application and hold the role indicated below.
- All statements in this application are true and correct.

I acknowledge by providing my details below and submitting this application:

- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my application.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.

**Privacy**

Any personal information you provide to CASA, as part of this application, is protected by the *Privacy Act 1988*.

We will use the information provided to process this application and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your application.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our [privacy statement](#) and [privacy policy](#).

**Fees**

I acknowledge CASA will provide a fee estimate, which will be sent to the contact for this application

I accept if this application is withdrawn or refused by CASA, or if CASA is unable to assess this application because I have failed to provide the required information and/or documentation, I am liable to pay CASA fees for work conducted.

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this application in accordance with that policy.

Full name

Date (DD/MM/YYYY)

/ /

**Role authority**

**9** In what capacity are you making this declaration?

Self

Director

Agent

Other, please specify:

An authority must be provided if the person making this declaration is **not** the individual or an office holder of the entity named in question 3.

 Provide authority

**Submitting this form to CASA**



By email – attach this form and all supporting documents. Send them to your [CASA regional office](#).

**or**

Send them to the CASA Authorised Person engaged to act on your behalf.