



Aircraft Engineer Licence Foreign Civil Qualifications (FCQ)

Initial Issue, Additional Category or Subcategory

CASR 66.026, 66.040, 66.050 & sections 66.A.25, 66.A.30 of the Part 66 MOS



Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to ame.licensing@casa.gov.au.

Purpose of this form

Use this form to apply for:

- Initial Australian Aircraft Maintenance Engineer licence based on Foreign Civil Qualifications (FCQ).
- Additional category or subcategory based on Foreign Civil Qualifications (FCQ), or to an existing licence, OR
- To apply for a modular licence based on Foreign Civil Qualifications (FCQ).

Who is this form for?

This form is for individuals holding Foreign Civil Qualifications where the applicant's foreign licence has been assessed by a CASA approved Part 147 Maintenance Training Organisation (MTO).

Your foreign civil qualifications must have been assessed by a Maintenance Training Organisation (MTO) before you submit this form. You must obtain a copy of Form 465, completed by the MTO or the Document of Record (DOR) received from CASA, and submit it with this application.

If you are also applying for Aircraft Type Ratings, based on Foreign Civil Qualifications (FCQ), you must submit Form 545 with this application.

This form is not for if you are applying for:

- An initial issue of your CASR Part 66 Licence based on Australian Civil or Defence Force qualifications. Use Form 540 (Civil) or Form 542 (ADF), or
- If you have undertaken self-study and completed the CASA Part 66 Practical Experience Logbook.

Information needed to complete this form

You will need to provide:

- Certified true copies of your Foreign Licence.
- Evidence of exercising the privileges of your licence or company authorisation(s).

This form can be completed electronically and saved locally to your computer. Once the ARN has been entered into the first page, it will automatically update in the applicant ARN fields on subsequent pages. CASA recommends that applicants complete as much of the form electronically as possible.

Please ensure your application and the checklist are completed correctly and that all required supporting documentation is provided. Incomplete applications will not be accepted and may be returned to you for amendment.

Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, [apply now](#).

If you are applying on behalf of an organisation, you will need to have authority to act on the entity's (applicant's) behalf and be able to provide the organisation's ARN.

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them prior to lodging this form. You can do this by [changing your details](#) on the CASA website.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

For more information

Go to the [CASA website](#) or [contact us](#).

Applicant

1 What are the **applicant** details?

Your contact details must be current. Update your contact details via [changing your details](#).

Full name

ARN

Phone number

Email address

Proof of identity

2 Have you attached your proof of identity? It must demonstrate proof of age, identity and nationality.

No This application will be refused

Yes Certified true copies attached

 **Attach certified copy**

Medically significant conditions

3 Do you have a medically significant condition (as described in *CASR 67.010*) that is safety-relevant?

No

Yes Attach medical report, if not previously supplied

 **Attach medical report**

Verification from National Airworthiness Authority (NAA)

4 Have you requested verification from the NAA who issued your foreign licence?

No Application will be refused.

Yes

 **Attach evidence**

Note: It is a requirement that licences/authorisations be verified with the NAA departments to ensure qualifications were not cancelled or revoked. The applicable issuing body may charge certain fees for processing these requests. Enquire and pay any applicable fees prior to submitting this application.

Foreign Licence Qualifications

5 Have your foreign licence qualifications been assessed by a Maintenance Training Organisation (MTO)?

No Application will be refused.

Yes Please attach the following documentation:

- Copy of Form 465 from an approved Maintenance Training Organisation (MTO) or the Document of Record (DOR) received from CASA
- Certified true copy of your Foreign Licence
- Certified true copy of your Company Authorisations or equivalent evidence that you have met the following:
 - Exercised the privileges of the foreign licence, AND
 - In the 2 years immediately before the time of making this application:
 - You have exercised the privileges for at least 6 months or
 - You have gained at least six months additional practical experience.

If a Maintenance Training Organisation is approved to assess your foreign qualifications, completion of training and assessment with that organisation is mandatory.

Foreign Aircraft Maintenance Engineer Licence

6 What are your foreign licence details?

Foreign licence number

Initial issue date (DD/MM/YYYY)

/ /

Application Type

7 What are you **applying** for (select one)?

Initial licence

➔ **Go to 8**

Additional category/subcategory

➔ **Go to 8**

B1 Modular licence

➔ **Go to 9**

B2 Modular licence

➔ **Go to 10**

Category and Subcategory details

8 What category/s or subcategory/s are you applying for?

| | | |
|----|------|----|
| A1 | B1.1 | B2 |
| A2 | B1.2 | |
| A3 | B1.3 | |
| A4 | B1.4 | |

Note: if you are applying for an A or B1 category, you must tick the relevant subcategories.

Modular Licence

9 What subcategory/s of category **B1 modular licence** are you applying for?

Category B1 modular licence

- B1.1 Airframe (Aeroplanes) systems
- B1.2 Airframe (Aeroplanes) systems
- B1.3 Airframe (Helicopters) systems
- B1.4 Airframe (Helicopters) systems
- B1.2 Powerplant (Piston) systems
- B1.4 Powerplant (Piston) systems
- B1.1 Powerplant (Turbine) systems
- B1.3 Powerplant (Turbine) systems

Extension of Category B1 modular licence

Electrical and instrument systems

10 What category/s of **B2 modular licence** are you applying for?

- Electrical systems
- Instrument systems
- Radio systems

Aircraft Type Ratings

11 Are you applying for Aircraft Type Ratings based on foreign civil qualifications within the **B Category/Subcategory** specified above?

No → [Go to 12](#)

Yes You must submit Form 545 Application for Aircraft Type Ratings on a CASR Part 66 Licence, based on Foreign Civil Qualifications (FCQ).

Application Checklist

12 Select all that apply:

- Photo ID (if applicable) is attached.
- Foreign AME Licence (certified true copy) is attached.
- Evidence of exercising privileges of your licence or Current Company Authorisation(s) (certified true copy) attached.
- Completed Form 465 from MTO attached OR the Document of Record (DOR) received from CASA.

12 Continued

Report from medical practitioner detailing all medical significant conditions is attached (if required)

If other please specify:

Declaration

13 I declare:

- All statements in this notice are true and correct.

I acknowledge by providing my details below and submitting this application:

- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my application.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.
- I have attached all required documentation specified in the application checklist.

Privacy

Any personal information you provide to CASA, as part of this application, is protected by the *Privacy Act 1988*.

We will use the information provided to process this application and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your application.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our [privacy statement](#) and [privacy policy](#).

Fees

I accept if this application is withdrawn or refused by CASA, or if CASA is unable to assess this application because I have failed to provide the required information and/or documentation, I am liable to pay CASA fees for work conducted.

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this application in accordance with that policy.

Full name

Signature

Date (DD/MM/YYYY)

/ /

Payment authorisation

14 Application fees

Recognition of one or more valid foreign licences, based on assessment by MTO – processing and consideration of application

Fee Code: 2.31.....\$130

Recognition of one or more expired foreign licences, based on assessment by MTO – processing and consideration of application

Fee Code: 2.33.....\$130

Total:

15 Payment options

OPTION 1 Online payment

Make a secure payment online >

Online payments are more secure and also enable CASA to process your request faster.
To make a payment go to [Secure payment gateway](#).
After making a payment, enter the online receipt number below.

Provide the online receipt number below;

OPTION 2 Credit card

I hereby authorise the Civil Aviation Safety Authority to **debit** the following amount from:

Mastercard Visa Total \$

Card number

Expiry (MM/YY)

/

Cardholder name

Signature

Date (DD/MM/YYYY)

/

/

Receipt options Applicant **or** Third party (provide details below)

Details of third party

ARN (If applicable)

Email

Legal Entity/ Full name

Phone number

Submitting this form to CASA



By email – send this form with all supporting documents attached to ame.licensing@casa.gov.au



By post – return this form and all supporting documents to:

**CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601**