



Download this form before you begin

Please download and complete with Adobe Acrobat. If you are using a browser to complete this form you may lose your information. Send this form and any attachments to ame.licensing@casa.gov.au.

Purpose of this form

Use this form to apply for an initial Aircraft Maintenance Engineer (AME) Licence, based on a current and valid New Zealand Aircraft Maintenance Engineer Licence.

Who is this form for?

This form is for individuals holding a current and valid New Zealand Aircraft Maintenance Engineer Licence.

Information needed to complete this form

You will need to provide:

- Certified true copy of your NZ Licence.
- Evidence of exercising the privileges under the licence.

This application will be assessed in accordance with the Trans-Tasman Mutual Recognition Act 1997 (TTMRA), with the subsequent issue of Aircraft Type Ratings onto your CASR Part 66 Licence if all requirements are met.

It is a regulatory requirement that licences/authorisations be verified with the NAA departments to ensure qualifications were not cancelled or revoked. The applicable issuing body may change certain fees for processing these requests. Enquire and pay any applicable fees prior to submitting this application.

Payment for this application can be made online. Go to the CASA webpage and click the Payment button. You must attach a copy of the receipt with this application.

Please ensure your application and the checklist are completed correctly and that all required supporting documentation is provided. Incomplete applications will not be accepted and may be returned to you for amendment.

Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, [apply now](#).

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them prior to lodging this form. You can do this by [changing your details](#) on the CASA website.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

For more information

Go to the [CASA website](#) or [contact us](#).

Applicant

1 What are the **applicant** details?

If your address, contact or other details have changed, you must update them using [changing your details](#).

Full name

ARN

Phone number


Email address

Proof of identity

2 Have you provided your proof of identity? It must demonstrate proof of age, identity and nationality.

No This application will be refused

Yes

 Provide certified true copies if required

Medically significant conditions

3 Do you have a medically significant condition (as described in *CASR 67.010*) that is safety-relevant?

No

Yes Attach medical report, if not previously supplied

 Provide medical report

Type of application

4 What licence categories are you applying for?

Mechanical

Avionics

Employer details

5 What are your **employer's** details?

6 What are your employer's address details?

Unit/number

Street name

Suburb

State/territory

Postcode

Country (if not Australia)

AA Examination

7 You must have passed the Airworthiness Administration (AA) Examination within the previous 24 months of the date of this application. CASA will verify your AA Examination pass with its own records.


No Your application will be refused

Yes

What is the date you passed the AA examination?

Initial issue date (DD/MM/YYYY)

/ /

 Provide evidence


Verification from NZ National Airworthiness Authority (NZ NAA)

8 Have you requested verification from the NZ NAA?

NAA email notifications will only be accepted directly from the NZ CAA, do not request the supply of a NZ CAA letter.

No Application may be refused

Yes Attach evidence


 Provide evidence

New Zealand Aircraft Maintenance Engineer Licence

9 What are your New Zealand licence details?

Initial issue date (DD/MM/YYYY)

/ /

 Provide certified copy of your NZ licence

10 Are there any conditions attached to the NZ AME Licence?

No


Yes Provide details

 Provide details

11 Have you met the recent experience requirements for the NZ CAA AME licence?

No There may be conditions and/or limitations applied to your CASA Part 66 licence if your application is successful

Yes Supply evidence indicating you are current and have met the recent experience requirements

 Provide evidence

12 Are you applying for a rating to which NZ CAA Reg 145 applies (Air Transport more than 9 seats and MTOW greater than 5700 kg?)

No

Yes Supply a valid Company Authorisation

 Provide valid Company Authorisation

Application checklist

13 Select all that apply:

Photo ID (if applicable) is attached

Copy of NZ licence (certified true copy) is attached

Copy of current Company Authorisation(s) (certified true copy) is attached

Report from medical practitioner detailing all medical significant conditions (if applicable) is attached

Copy of Commonwealth of Australia Statutory Declaration is attached

If other please specify

14 I declare:

- All statements in this form are true and correct.
- My NZ Licence is valid, current and not cancelled or suspended.
- I am not the subject of any enforcement action, or in any other way prohibited or restricted from practicing the occupation as a AME Licence holder.

I acknowledge I may commit an offence under the Criminal Code Act 1995 if I make a false or misleading statement in this application.

I have attached all required documentation specified in the application checklist.

Privacy

Any personal information you provide to CASA, as part of this application, is protected by the *Privacy Act 1988*.

We will use the information provided to process this application and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your application.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our [privacy statement](#) and [privacy policy](#). We may also use your licensing information in deidentified form for aviation safety research/analysis.

Fees

I accept if this application is withdrawn or refused by CASA, or if CASA is unable to assess this application because I have failed to provide the required information and/or documentation, I am liable to pay CASA fees for work conducted.

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this application in accordance with that policy.

Full name

Signature

Date (DD/MM/YYYY)

/ /

Submitting this form to CASA

OPTION 1 By email



Send this form with all supporting documents attached to ame.licensing@casa.gov.au

OPTION 2 By post



Return this form and all supporting documents to:

CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601

↓ [Continue to payment page](#)



Payment authorisation

15 Application fees

Recognition of 1 or more foreign licences from recognised states held at time of application – processing and consideration of application

Fee Code: 2.29.....\$390

Total:

16 Payment options

OPTION 1 Online payment

Make a secure payment online



Online payments are more secure and also enable CASA to process your request faster.

To make a payment go to [Secure payment gateway](#).

After making a payment, enter the online receipt number below.

Provide the online receipt number below:

OPTION 2 Credit card

I hereby authorise the Civil Aviation Safety Authority to **debit** the following amount from:

Mastercard

Visa

Total \$

Card number

Expiry (MM/YY)

/

Cardholder name

Signature

Date (DD/MM/YYYY)

/

/

Receipt options

Applicant

or

Third party (provide details below)

Details of third party

ARN (If applicable)

Email

Legal Entity/ Full name

Phone number

Statutory Declarations Act 1959

1,

make the following declaration under the Statutory Declarations Act 1959.

1. I am currently registered to practice as a LAME by the NZ CAA.
2. I confirm that my NZ AME licence has not been cancelled or suspended due to enforcement action, and that I am not currently subject to any enforcement action or in any other way prohibited or restricted from practicing as a LAME.
3. I certify that the enclosed NZ AME licence is the original or a complete and accurate copy of my original NZ AME licence.
4. I give my consent to CASA to make enquiries and exchange information with the NZ CAA or other civil aviation authorities regarding my NZ AME licence.
5. I have passed the Airworthiness Administration (AA) examination within the previous 24 months of the date of this application.
6. The documents listed below are true and unaltered copies of the originals.
7. The following documents are attached to my application:

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the Statutory Declarations Act 1959, and I believe that the statements in this declaration are true in every particular.

4. Optional: email address and/or telephone number of person making the declaration

5. Place, date (DD/MM/YY)

Declared at

Date (DD/MM/YY)

/

6. Signature of person before whom the declaration is made (see over)

7. Full name, qualification and address of person before whom the declaration is made (in printed letters)

8. Optional: email address and/or telephone number of person before whom the declaration is made

Note 1 A person who intentionally makes a false statement in a statutory declaration is guilty of an offence, the punishment for which is imprisonment for a term of 4 years — see section 11 of the Statutory Declarations Act 1959.

A statutory declaration under the Statutory Declarations Act 1959 may be made before—

1. a person who is currently licensed or registered under a law to practise in one of the following occupations:

- Architect
- Chiropractor
- Dentist
- Financial adviser
- Financial Planner
- Legal practitioner
- Medical practitioner
- Midwife
- Migration agent registered under Division 3 of Part 3 of the Migration Act 1958
- Nurse
- Occupational therapist
- Optometrist
- Patent attorney
- Pharmacist
- Physiotherapist
- Psychologist
- Trade marks attorney
- Veterinary surgeon

2. a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); or

3. a person who is in the following list:

- Accountant who is:
 - a) a fellow of the National Tax Accountants' Association; or
 - b) a member of any of the following:
 1. Chartered Accountants Australia and New Zealand;
 2. the Association of Taxation and Management Accountants;
 3. CPA Australia;
 4. the Institute of Public Accountants
- Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
- APS employee engaged on an ongoing basis with 5 or more years of continuous service who is not specified in another item in this list
- Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the Consular Fees Act 1955)
- Bailiff
- Bank officer with 5 or more continuous years of service
- Building society officer with 5 or more years of continuous service
- Chief executive officer of a Commonwealth court
- Clerk of a court
- Commissioner for Affidavits
- Commissioner for Declarations
- Credit union officer with 5 or more years of continuous service
- Employee of a Commonwealth authority engaged on a permanent basis with 5 or more years of continuous service who is not specified in another item in this list
- Employee of the Australian Trade and Investment Commission who is:
 - (a) in a country or place outside Australia; and
 - (b) authorised under paragraph 3 (d) of the Consular Fees Act 1955; and
 - (c) exercising the employee's function at that place
- Employee of the Commonwealth who is:
 - (a) at a place outside Australia; and
 - (b) authorised under paragraph 3 (c) of the Consular Fees Act 1955; and
 - (c) exercising the employee's function at that place

- Engineer who is:
 - a) a member of Engineers Australia, other than at the grade of student; or
 - b) a Registered Professional Engineer of Professionals Australia; or
 - c) registered as an engineer under a law of the Commonwealth, a State or Territory; or
 - d) registered on the National Engineering Register by Engineers Australia
- Finance company officer with 5 or more years of continuous service
- Holder of a statutory office not specified in another item in this list
- Judge
- Justice of the Peace
- Magistrate
- Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the Marriage Act 1961
- Master of a court
- Member of the Australian Defence Force who is:
 - a) an officer
 - b) a non-commissioned officer within the meaning of the Defence Force Discipline Act 1982 with 5 or more years of continuous service
 - c) a warrant officer within the meaning of that Act
- Member of the Australasian Institute of Mining and Metallurgy
- Member of the Governance Institute of Australia Ltd
- Member of:
 - a) the Parliament of the Commonwealth
 - b) the Parliament of a State
 - c) a Territory legislature
 - d) a local government authority
- Minister of religion registered under Subdivision A of Division 1 of Part IV of the Marriage Act 1961
- Notary public, including a notary public (however described) exercising functions at a place outside
 - a) the Commonwealth
 - b) the external Territories of the Commonwealth
- Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office providing postal services to the public
- Permanent employee of
 - a) a State or Territory or a State or Territory authority
 - b) a local government authority with 5 or more years of continuous service, other than such an employee who is specified in another item of this list
- Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made
- Police officer
- Registrar, or Deputy Registrar, of a court
- Senior executive employee of a Commonwealth authority
- Senior executive employee of a State or Territory
- SES employee of the Commonwealth
- Sheriff
- Sheriff's officer
- Teacher employed on a permanent full-time or part-time basis at a school or tertiary education institution