



# Application for Grant, Change or Re-issue of a Delegation or Appointment

Form 1155

CAR 6, CASR 11.260, 201.001

## Purpose of this form

Use this form to apply for the initial issue or variation or re-issue of an instrument of appointment or delegation.

## Who is this form for?

This form should be used if you are;

1. Applying to be appointed as an authorised person for the purpose of any of the following provisions of the Civil Aviation Regulations 1988 (CAR) or the Civil Aviation Safety Regulations 1998 (CASR):
  - CAR 29A - conduct a welding examination
  - CAR 42M - approve a system of maintenance
  - CAR 42R - approve changes to a system of maintenance
  - CAR 42ZC(7) - authorise another person to carry out maintenance on a Class A aircraft
  - CAR 262AP(5) - authorise an experimental aircraft to be operated over the built up area of a city or town
  - CAR 262AP(6) - authorise an experimental aircraft to be operated other than by day and under the V.F.R.
  - CASR 21.176 - issue a Certificate of Airworthiness
  - CASR 21.190 - approve manufacture of and conduct inspections on an ABAA aircraft
  - CASR 21.195A - issue an experimental certificate
  - CASR 21.200 - issue a Special Flight Permit
  - CASR 21.324 - issue an export airworthiness approval (Export Certificate of Airworthiness or authorised release certificate)
2. Applying to be delegated CASA's powers and functions under any of the following regulations of the Civil Aviation Regulations 1988:
  - CAR 37 - approve a permissible unserviceability (PU) or minimum equipment list (MEL)
  - CAR 42ZC(6) - authorise a person to carry out inspections using non-destructive testing methods

## Your contact details

CASR 11.70

All correspondence will be sent by email or post to the contact details provided by you and held in CASA's records.

You must notify CASA of any changes to your contact details. Information on how to change your contact details is available at [www.casa.gov.au/changing-your-details](http://www.casa.gov.au/changing-your-details)

## Information needed to complete this form

It's the applicant's responsibility to apply for CASA approval only if they have an operational requirement for the approval and can demonstrate compliance with all the relevant regulatory requirements. Please carefully read this document and any relevant Acceptable Means of Compliance, Guidance Material or Advisory Circular issued by CASA and available on the CASA website [www.casa.gov.au](http://www.casa.gov.au).

## Filling in this form

This form can be completed as a **fillable form** online.

- Mark boxes like this  with a ✓ or a ✗
- Where you see a box like this  
**Skip to the question number shown.**  
**You do not need to answer the questions in between.**

If printing this form:

- Please use black or blue pen.
- Print in BLOCK LETTERS.

## Privacy

Personal information you provide to CASA is protected by the *Privacy Act 1988 (Cth)*. For details on how CASA collects, protects and uses personal information, please refer to CASA's Privacy Policy ([www.casa.gov.au/privacy-policy](http://www.casa.gov.au/privacy-policy))

## For more information

Go to [www.casa.gov.au](http://www.casa.gov.au) or call us on 131 757.

## 1 Your Aviation Reference Number

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## 2 Your name

Family name/ Surname

First given name

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## 3 Your date of birth

DD

MM

YYYY

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**4** Have you been charged with or convicted of any offence in Australia, its territories or a foreign country in the last 10 years?

**No** Go to next question

**Yes** Please enter details below

Charges laid, and present status:

If convicted the date and place of any conviction:

The penalty imposed

## 4 continued

The matters in which a conviction was recorded

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**5** Have you been subjected to regulatory action by CASA or the aviation regulator of a foreign country in the last 10 years that has resulted in a fine, conviction, variation, suspension or cancellation of a civil aviation authorisation, licence or certificate?

**No** Go to next question

**Yes** Please enter details below

The date and description of the action taken

The fine imposed:

The conviction recorded:

Suspension or cancellation ordered:

**6** What type of application are you applying for?

**Initial issue**

Complete question 7, 11 and question(s) 8, 9 and/or 10 as applicable ➡

**Re-issue of an expiring instrument with no changes**

Complete question 11 ➡

**Re-issue of an expiring instrument with changes**

Complete question 7, 11 and question(s) 8, 9 and/or 10 as applicable if requesting additional power(s)/scope ➡

**Change to an existing instrument**

Complete question 7, 11 and question(s) 8, 9 and/or 10 as applicable if requesting additional power(s)/scope ➡

If requesting a reduction in power(s)/scope, provide details below:

**7 Applicant checklist**

**Indicate what supporting documentation you are submitting in support of this application.**

Undertaking to Preserve & Safeguard Official Information (initial issue only) .....

Statement of Proposed Utilisation (If not, provide reasons below) .....

Qualification (If not, provide reasons below).....

Experience (If not, provide reasons below) .....

**7 continued**

Referee report (If not, provide reasons below).....

Written Procedures Manual (If not, provide reasons below) .....

Provide the name of the owner of the Procedures Manual .....

Provide the title of the Procedures Manual .....

**8** Appointment as an Authorised Person Under the CAR

Please complete this part if you wish to be appointed as an Authorised Person under the Civil Aviation Regulations 1988. Only select any new power(s)/scope being requested.

**29A Authority to conduct welding examinations**

Please select one or more weld types below.

Type 1 – Gas Welding

Type 2 – Braze Welding

Type 3 – Manual Arc Welding

Type 4 – Gas Tung Arc Welding

Type 5 – Gas Arc Welding

Type 6 – Plasma Arc Welding

## 8 continued

### 42M Authority to approve a system of maintenance

Please select one or more aircraft types and (if applicable) one or more certification or operational approval subcategories listed below.

#### Aeroplanes

EDTO  
RNP  
MSG-3  
RVSM  
Reliability Program  
Low Visibility

#### Helicopters

MSG-3  
Reliability Program

#### Balloons

### 42R Authority to approve changes to a system of maintenance only

Please select one or more aircraft types and (if applicable) one or more certification or operational approval subcategories listed below.

#### Aeroplanes

EDTO  
RNP  
MSG-3  
RVSM  
Reliability Program  
Low Visibility

#### Helicopters

MSG-3  
Reliability Program

#### Balloons

### 42ZC(7) Authority to authorise another person to carry out maintenance on a Class A aircraft.

Aeroplanes with more than 38 seats

Entity for whom persons are to be authorised

### 262AP(5) Authority to authorise an experimental aircraft to be operated over the built up area of a city or town.

The purposes of this power will be the same as the purposes granted under Question 10 of this form for CASR 21.195A.

### 262AP(6) Authority to authorise an experimental aircraft to be operated other than by day and under the V.F.R.

The purposes of this power will be the same as the purposes granted under Question 10 of this form for CASR 21.195A.

## 9 Appointment as an Authorised person under the CASR

Please complete this part if you wish to be appointed as an Authorised Person under the Civil Aviation Safety Regulations 1998. Only select any new power(s)/scope being requested.

### 21.176 Authority to issue standard Certificates of Airworthiness

Please select one or more aircraft types, and (if applicable) one or more certification/operational approval subcategories listed below.

#### Aeroplanes

Aeroplane with more than 38 seats  
First of Type aircraft  
Other Aircraft (for the purpose of CASR 21.183(4)(a)(ii))

#### Helicopters

First of Type aircraft  
Other Aircraft (for the purpose of CASR 21.183(4)(a)(ii))

#### Balloons

First of Type aircraft

## 9 continued

### 21.176 Authority to issue Special Certificates of Airworthiness.

Please select one or more certification categories, and (if applicable) one or more aircraft types and certification subcategories listed below.

#### Restricted

Aeroplane with more than 38 seats

#### Light Sports Aircraft

Fixed Wing Aircraft

Airship

Gyroplane

Glider

Powered Parachute

Balloon

Weight Shift Aircraft

#### Amateur Built Aircraft (ABAA)

### 21.190 Authority to approve the manufacture of & conduct inspections on ABAA aircraft

Aircraft manufactured using one or more of the following materials.

Wood

Fabric

Composites

Aluminium Alloys

Steel

### 21.195A Authority to issue experimental certificates

Please select one or more purposes, and (if applicable) one or more certification subcategories listed below.

#### Research & Development

Transport Category Aircraft

Non-Type Certificated Aircraft

Aircraft manufactured under an Australian Production certificate

#### Showing Compliance

Transport Category Aircraft

Non-Type Certificated Aircraft

Aircraft manufactured under an Australian Production certificate

#### Training

Transport Category Aircraft

Non-Type Certificated Aircraft

Type Certificated Aircraft

#### Market Survey

Transport Category Aircraft

Non-Type Certificated Aircraft

Type Certificated Aircraft

#### Exhibition

#### Air Racing

#### Amateur Built Aircraft

#### Kit Built Aircraft in Primary Category

#### Prototype Aircraft (for private operations)

#### Light Sport Aircraft

## 9 continued

### 21.200 Authority to issue a Special Flight Permit (SFP).

The standard scope of this power is for the purposes of;

- Flying the aircraft to a base where repairs, alterations or maintenance are to be performed or to a point of storage
- Delivering or exporting the aircraft
- Evacuating the aircraft from areas of impending danger

For additional purposes select one or more aircraft types and (if applicable) one or more certification or operational approval subcategories listed below.

#### Aeroplanes

Aeroplanes with more than 38 seats  
To conduct Production Flight Testing  
First of Type Aircraft  
Only in conjunction with issuing a C of A  
110% of MTOW  
Inside, outside & into & out of Australia  
To conduct customer demonstration flights

#### Helicopters

To conduct Production Flight Testing  
First of Type Aircraft  
Only in conjunction with issuing a C of A  
110% of MTOW  
Inside, outside & into & out of Australia  
To conduct customer demonstration flights

#### Balloons

To conduct Production Flight Testing  
Inside, outside & into & out of Australia  
To conduct customer demonstration flights

### 21.324 Authority to issue an export airworthiness approval in the form of a Certificate of Airworthiness for an aircraft, or an authorised release certificate for a component.

Please select one or more purposes, and (if applicable) one or more certification subcategories listed below.

#### Aeroplanes

New Production Aircraft  
Aeroplane with more than 38 seats

#### Helicopters

New Production Aircraft

#### Balloon

#### Class I & II Component

New Production Components

## 10 Delegation under the CAR

Please complete this part if you wish to be delegated CASA powers under the Civil Aviation Regulations 1988. Only select any new power(s)/scope being requested.

### 37 Delegation to approve either a schedule of permissible unserviceabilities in the form of a minimum equipment list (MEL), or a defect as a permissible unserviceability (PU).

Please select MEL and/or PU and (if applicable), one or more certification subcategories listed below.

#### Minimum Equipment List

Aeroplane with more than 38 seats  
First of Type Aircraft

#### Permissible Unserviceability

Aeroplane with more than 38 seats

### 42ZC(6) Delegation to authorise a person to carry out inspections using non-destructive testing (NDT) methods

## 11 Applicant(s) Declaration

1. I declare that information provided in this application form is true and correct.

**Giving false or misleading information is an offense under the regulations.**

2. I understand the information provided in this application will allow CASA to calculate an estimate of the cost of processing this application

3. I understand and agree that the cost estimate may change, and processing the application may be delayed, if:

- I do not accurately and completely identify my requirement,
- the details in this application are subsequently changed,
- adequate supporting documentation has not been provided.

4. I understand and agree that for CASA to proceed with this application, I must:

- accept the cost estimate
- forward the prescribed payment; and
- forward all supporting documentation to CASA.

5. I give permission for CASA to send me material relating to this application by email

**No**

**Yes**

Note: You are indicating that you are aware of and accept the risk that information sent via email may be intercepted and read during transmission, not delivered or modified. If you do not accept, material will be sent by post.

6. I understand and agree that if my application is successful, CASA may publish my contact details (mobile phone, fax and email) on the CASA website.

Name

Signature



Date (DD/MM/YYYY)

/ /

## 12 Privacy

Any personal information you provide to CASA is protected by the *Privacy Act 1988* (Cth).

CASA can only collect, use and disclose that information in accordance with that Act. CASA will use the information collected in this form for purposes associated with performing its functions under the *Civil Aviation Act 1988*, the *Airspace Act 2007*, the *Aviation Transport Security Act 2004* or the regulations made under those Acts.

For full details on how CASA collects, protects and uses personal information, please refer to **CASA's Privacy Policy** ([www.casa.gov.au/privacy-policy](http://www.casa.gov.au/privacy-policy))

### Returning your form

Check that all required questions are answered and that the form is signed and dated.

You can return this form and the following Payment Authorisation:



By email – scan or photograph this form and all support documents and send them to **regservices@casa.gov.au**



By post – return this form and all support documents to;

**CASA Client Services Centre  
GPO Box 2005  
Canberra ACT 2601**