Australian Government
Civil Aviation Safety Authority

Application

Flight examiner rating course

Enrolment CASA flight examiner rating course

CASR Division 61.U.1 and CASR 61.245

This form is now available online

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OR

Download this form before you begin

Please download and complete with Adobe Acrobat. If you are using a browser to complete this form you may lose your information. Send this form and any attachments to flighttesting@casa.gov.au.

Purpose of this form

This form is used to make application to undertake training for a CASR Part 61 flight examiner rating by participating in the CASA flight examiner rating course (FERC) for 61.1290(2)(a) and 61.1320(2)(a).

Who is this form for?

This form is for people who wish to apply for enrolment in the CASA FERC.

Information needed to complete this form

Refer to the FERC profile for more information regarding CASA flight examiner rating training and/or assessment including important course information.

All applicants must meet the requirements specified in column 3 of Table 61.1310 of CASR Part 61 for the relevant flight examiner endorsement (FEE).

In accordance with CASR 11.055(4), CASA will take into account an applicant's experience in aviation. The expected experience levels that CASA uses as a guide to assess suitability for each flight examiner endorsement are detailed in question 9 of this form.

Applicants must provide satisfactory documentary evidence of their qualifications and experience when submitting this application. If your experience does not meet the guidelines in question 9, you will need to provide additional supporting explanations and evidence with your application. All declared experience claims will be reviewed during the application process.

Applicants must provide payment details for the standardised regulatory service fee upon submission of this application.

Where an application is not approved by CASA, an administrative assessment fee of $240 per endorsement requested shall be charged for the administration time to review this application.

Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, apply now.

If you are applying on behalf of an organisation, you will need to have authority to act on the entity's (applicant's) behalf and be able to provide the organisation's ARN.

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them prior to lodging this form. You can do this by changing your details on the CASA website.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

For more information

Go to the CASA website or contact us.

Applicant

1 What are the **applicant** details?

Your contact details must be current. Update your contact details via changing your details.

Full name

ARN

Phone number

Email address

Existing flight examiner rating flight crew qualifications

2 Do you hold an existing flight examiner rating or an equivalent instrument?

- **No** ☐ I do not hold a flight examiner rating or an equivalent instrument ➡ **Go to 4**
- **Yes** ☐ I hold an Australian CASR Part 61 flight examiner rating ➡ **Go to 3**
- **Yes** ☐ I hold a valid ATO delegation with instrument number

  ➡ **Go to 3**
- **Yes** ☐ I hold a CASR 61.040 approval with instrument number

  ➡ **Go to 3**

3 Flight examiner endorsements currently held by you

Date of Flight examiner rating proficiency check (DD/MM/YYYY)

/ /

Flight examiner endorsement assessed

Flight examiner course of training request

4 What category of aircraft is relevant to your flight examiner endorsement application?

- ☐ Aeroplane
- ☐ Helicopter
- ☐ Airship
- ☐ Powered-lift
- ☐ Gyroplane

5 Is your application for in-aircraft or simulator activities?

In accordance with CASR 61.1318, the holder of a flight test endorsement is authorised to conduct a flight test under the endorsement in an aircraft only if the flight test for the examiner's flight test endorsement was conducted in an aircraft.

- ☐ In-aircraft
- ☐ Simulator only
- ☐ In-aircraft & Simulator

6 Which course of examiner training/examiner endorsement is requested (select one)?

Applicants may apply for and be enrolled within a course of training for a **single** flight examiner endorsement (FEE) at any one time (excluding the low-level flight test endorsement for CPL Helicopter applicants). For the course fee associated with the endorsement requested, see payment page of this application form.

The table below reflects the FEEs listed in table 61.1310 of CASR Part 61. Select the **single** flight examiner endorsement which you are requesting, to be enrolled into the relevant learner pathway / training course. Refer to the CASA FERC Profile document for the FERC learner pathways.

- ☐ PPL
- ☐ CPL
- ☐ ATPL
- ☐ Multi-engine aeroplane class
- ☐ Type rating

  Specify type rating
- ☐ Instrument
- ☐ Night VFR
- ☐ NVIS
- ☐ Low-Level
- ☐ Aerial application
- ☐ Flight Instructor

7 What are the anticipated details for your future FER flight test?

Location

Aircraft type

Details of the practical training phase of FERC (if applicable)

When participating in the CASA flight examiner rating course, depending on your specific learner pathway, you may require a senior examiner for the practical training phase of FERC e.g. senior Flight Examiner / senior Check Pilot. A senior examiner must be highly experienced in the relevant endorsement and specifically approved by CASA.
For more information on learner pathways see the FERC profile.

8 Nominate below the proposed senior examiner for the practical training phase of FERC (if applicable).

- ☐ Not applicable - I do not require the practical training phase for my learner pathway
- ☐ Nomination below – the person below is nominated for approval to conduct the practical training phase

Proposed person

ARN

Mandatory requirements and expected aviation experience

It is **mandatory** that an applicant holds the requirements for the relevant flight examiner endorsement listed in column 3 of table 61.1310 of CASR Part 61. Those requirements are marked with an Asterisk (*) in this section.

Additionally, when receiving an application for an examiner endorsement, CASA will review the applicant's relevant and necessary aviation related experience. The mandatory flight crew qualifications and expected experience that are used as a guide to assess suitability for each flight examiner endorsement are detailed below.

Tick the relevant box to indicate the requirements that have been met and enter your experience hours. Ensure that documentary evidence is attached to support each tick box declaration. Where the indicated experience levels are not met, you must provide supporting evidence outlining why you consider you have equivalent aviation experience. Applications where the indicated experience is not met will be considered on a case-by-case basis and may take additional time to assess. Relevant operational, training and assessment qualifications and experience will be considered.

9 Select all that apply:

Private Pilot Licence Flight Test Endorsement

- ☐ Hold a flight instructor rating with a Grade 1 training endorsement, in the relevant category of aircraft*
- ☐ The Grade 1 training endorsement must have been held for at least 1 year
- ☐ In the previous 12 months, have conducted at least 100 hours of flight instruction for the issue of an RPL and/or PPL, in the category of aircraft for which the examiner endorsement is being sought

  Total RPL/PPL instructional hours (to the nearest hour) in previous 12 months
- ☐ Have accrued at least 1500 hours total flight time as PIC

  Total flight time PIC (to the nearest hour)

Commercial Pilot Licence Flight Test Endorsement

- ☐ Hold a flight instructor rating with a Grade 1 training endorsement, in the relevant category of aircraft*
- ☐ The Grade 1 training endorsement must have been held for at least 3 years
- ☐ Have extensive experience conducting flight tests or syllabus assessments for the RPL and PPL
- ☐ Have accrued at least 500 hours of flight instruction conducting structured flight training for the issue of a commercial pilot licence (not including PPL sequences) in the relevant category of aircraft

  Total CPL instructional hours (to the nearest hour)
- ☐ Have conducted a minimum of 100 hours of structured flight instruction for the CPL in the previous 12 months, in the category of aircraft for which the endorsement is being sought

  Total CPL instructional hours (to the nearest hour) in previous 12 months

9 Continued

☐ Have accrued at least 250 hours flight time in commercial operations other than flying training

Total commercial operation hours other than flying training (to the nearest hour)

☐ Have at least 2000 hours total flight time as pilot in command

Total flight time PIC (to the nearest hour)

Air Transport Pilot Licence Flight Test Endorsement

☐ Hold an Air Transport Pilot Licence with the relevant category rating*

☐ Hold an instrument rating flight test endorsement

☐ Have extensive experience conducting instrument rating flight tests/proficiency checks or extensive experience conducting Operational Proficiency Checks (OPC) in a Training & Checking System for IFR operations approved under 61.040

☐ Have extensive experience conducting training in a multi-crew environment

☐ Have at least 1000 hours as pilot in command in the relevant aircraft category in multi-crew operations, in turbine powered aircraft

Total PIC in multi-crew operations (to the nearest hour)

Multi-Engine Aeroplane Class Rating Flight Test Endorsement

☐ Hold a flight instructor rating with class rating training endorsement (multi-engine class)*

☐ Have at least 250 hours flight time training applicants for either; the multi-engine aeroplane class rating or an instrument rating in a multi-engine aircraft, or a combination of the these activities

Total MEA instructional hours (to the nearest hour)

☐ Have at least 500 hours as pilot in command of multi-engine aeroplanes

Total MEA PIC hours (to the nearest hour)

9 Continued

Type Rating Flight Test Endorsement

☐ Hold a pilot instructor rating with the relevant type rating training endorsement*

For aeroplanes

☐ Have at least 150 hours as pilot in command of the specified type

Total PIC hours on type (to the nearest hour)

For helicopters

☐ Have at least 75 hours as pilot in command of the specified type

Total PIC hours on type (to the nearest hour)

Instrument Rating Flight Test Endorsement

☐ Hold a pilot instructor rating with an instrument rating training endorsement in the relevant category of aircraft*

☐ Have 100 hours of instrument time as PIC which may include up to 20 hours instrument time in a flight simulation training device

Total IF PIC hrs

☐ The instrument rating training endorsement must have been held for at least three years OR for flight testing endorsements limited to simulator operations (CASR 61.1318) - you must have extensive experience as a Check Pilot within a training and checking organisation

For aeroplanes

☐ Have conducted at least 500 hours of instruction under the IFR for an instrument rating which may include 200 hours instructing in a flight simulation training device OR for flight testing endorsements limited to simulator operations (CASR 61.1318) - you must have extensive experience as a Check Pilot within a training and checking organisation

Specify relevant hrs

For helicopters

☐ Have conducted at least 250 hours of instruction under the IFR for an instrument rating which may include 100 hours instructing in a flight simulation training device OR for flight testing endorsements limited to simulator operations (CASR 61.1318) - you must have extensive experience as a Check Pilot within a training and checking organisation

Specify relevant hrs

9 Continued

Night VFR Rating Flight Test Endorsement

- ☐ Hold a flight instructor rating with NVFR rating training endorsement in the relevant category of aircraft*
- ☐ Have a minimum of 100 hours of flight time PIC at night under the VFR

  Total NVFR PIC flight time (to the nearest hour)
- ☐ Have 50 hours of instructional flight time at night under the VFR. (May be part of the 100 hrs above)

  Total NVFR instructional hours (to the nearest hour)

Night Vision Imaging System Flight Test Endorsement

- ☐ Hold a flight instructor rating with night vision imaging system rating training endorsement*
- ☐ Have a minimum of 100 hours of flight time PIC utilising night vision goggles or equivalent

  Total NVIS PIC hrs

Low Level Rating Flight Test Endorsement

- ☐ Hold a flight instructor rating with low-level rating training endorsement*
- ☐ Have extensive experience conducting activities authorised by the relevant low-level endorsement

  Total low level instructional hours (to the nearest hour)

Aerial Application Rating Flight Test Endorsement

- ☐ Hold a flight instructor rating with aerial application rating training endorsement*
- ☐ Have at least 100 hours of instructional flight time in aerial application operations

  Total aerial application instructional hours (to the nearest hour)

For aeroplanes

- ☐ Have a minimum of 2500 hours of flight time in aerial application operations

  Total flight time in aerial application operations (to the nearest hour)

9 Continued

For helicopters

- ☐ Have a minimum of 1500 hours of flight time in aerial application operations

  Total flight time in aerial application operations (to the nearest hour)

Flight Instructor Rating Flight Test Endorsement

- ☐ Hold a flight instructor rating with a Grade 1 training endorsement, in the relevant category of aircraft*
- ☐ Hold a pilot instructor rating with instructor rating training endorsement
- ☐ The instructor rating training endorsement should have been held for five years
- ☐ Have extensive experience as a flight examiner
- ☐ Have at least 4000 hours total flight time

  Total flight time (to the nearest hour)

For aeroplanes

- ☐ Have a minimum of 500 hours (flight / sim time) training persons for a CAR Part 5 Instructor Rating (including 5.20/5.21) or CASR Part 61 instructor training endorsement

  Total FIR instructional hours (to the nearest hour)

For helicopters

- ☐ Have a minimum of 400 hours (flight / sim time) training persons for a CAR Part 5 Instructor Rating (including 5.20/5.21) or CASR Part 61 instructor training endorsement

  Total FIR instructional hours (to the nearest hour)

Attach evidence

Application checklist

10 Select/specify attachments:

- ☐ Evidence **of each** expected experience level listed under the relevant flight test endorsement e.g. logbook or logbook summary is attached
- ☐ Last five pages of your pilot's logbook or logbook summary i.e. a full left to right image of the last 5 pages are attached
- ☐ A copy of any existing flight examiner rating and flight test endorsements (or equivalent) is attached
- ☐ Resume detailing your aviation experience. E.g. a brief one page history of your aviation background is attached

If other please specify

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Declaration

11 **I declare:**

- ☐ I hold the prerequisite Instructor Rating Training Endorsement required for the flight test endorsement being applied for (see column 3, table 61.1310 of CASR Part 61 for the mandatory training endorsement requirements)
- ☐ I hold the expected experience levels listed in question 9
- ☐ I hold a pilot licence appropriate for the issue of a flight examiner rating for the privileges requested
- ☐ I hold a current Class 1 medical/Class 2 medical **or**
- ☐ The Flight Test is to be conducted in an approved simulator
- All statements in this application are true and correct.

I acknowledge by providing my details below and submitting this application:

- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my application.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.

Privacy

Any personal information you provide to CASA, as part of this application, is protected by the *Privacy Act 1988.*

We will use the information provided to process this application and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your application.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our privacy statement and privacy policy.

Fees

I accept if this application is withdrawn or refused by CASA, or if CASA is unable to assess this application because I have failed to provide the required information and/or documentation, I am liable to pay CASA fees for work conducted.

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this application in accordance with that policy.

Full name

Signature

Date (DD/MM/YYYY)

/ /

Submitting this form to CASA

Choose one option only

By email – send this form with all supporting documents attached to flighttesting@casa.gov.au

By post – return this form and all supporting documents to:

CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601

Continue to payment page

ARN

Payment authorisation

12 Application fees

Flight examiner endorsement	Initial endorsement	Additional endorsement
PPL, CPL, ATPL, IR, FIR	Fee 1	Fee 3
MEA, TR, NVFR, NVIS, LL, AA	Fee 2	Fee 4

Please select the required fees in this application, the total will be automatically tallied in the next column.

Description:

Fee code: 24.17 - Preparation and provision of advice, guidance, data, materials or programs on any matter related to aviation safety for which a person applies and for which no other fee is payable under this Schedule.

Fee code: 24.6 037 - Conduct of a flight test (& interview if applicable)

☐ **FERC Standard Fee 1 - Total: $ 1712** –
(Fee code: 24.17 - $752, fee code: 24.6 037 - $960)

☐ **FERC Standard Fee 2 - Total: $ 1340** –
(Fee code: 24.17 - $380, fee code: 24.6 037 - $960)

☐ **FERC Standard Fee 3 - Total: $ 1608** –
(Fee code: 24.17 - $648, fee code: 24.6 037 - $960)

☐ **FERC Standard Fee 4 - Total: $ 1240** –
(Fee code: 24.17 - $280, fee code: 24.6 037 - $960)

Total: 0

13 Payment

Credit card

I hereby authorise the Civil Aviation Safety Authority to **debit** the following amount from:

☐ Mastercard ☐ Visa Total $ 0

Card number

Expiry (MM/YY) /

Cardholder name

Signature

Date (DD/MM/YYYY) / /

Receipt options ☐ Applicant **or** ☐ Third party (provide details below)

Details of third party

ARN (If applicable)

Email

Legal Entity/ Full name

Phone number