



**16.4 Approval to give instruction as part of an approved training course**

Guidance Information relating to Dangerous Goods training can be found in CASA Advisory Circular 92-03(0)

Note: This application should be submitted by the Employer/Legal Entity seeking instructor approval

<input type="checkbox"/> Group A	<input type="checkbox"/> Group B	<input type="checkbox"/> Group C	<input type="checkbox"/> Group D
<input type="checkbox"/> Group F	<i>Note: CASA approval is not required to deliver a Group E course.</i>		
<input type="checkbox"/> Request for an instructor to deliver training "under supervision"			
<input type="checkbox"/> Request for final approval of an instructor who has completed development			
Is this an application for a renewal of a current approval?			
<input type="checkbox"/> Yes, instrument number: _____			
<input type="checkbox"/> No, this is an initial request.			

**Part A: Instructor Details**

Please attach all documents that support your application

Name			
ARN	<i>Note: Should the applicant not hold an ARN Please complete and submit Form 1162 – Aviation Reference Number (ARN) with this request.</i>		
Address			
Telephone			
Email			

**Part B: Employer Details**

Name of Employer/ Business Name/ Legal Entity			
ARN			
Address			
Has the instructor been (or will the instructor be) developed in accordance with a company Dangerous Goods Instructor development program?			
Supervising Instructor Name			
Supervising Instructor Instrument Number			
The anticipated date for CASA assessment of the instructor:			

**Part C: Course Information**

Attach an additional sheet if more space is required

Does the course (s) to be delivered currently hold CASA approval?    YES     NO

If yes – Please enter Instrument Number/s of the course .....

.....

If no. Has a course approval request been submitted for assessment?    YES     NO

*(Note Approval to instruct a Dangerous Goods course must be aligned to a course that currently holds CASA approval)*

- Please provide documentation that will support the application. This should include but is not limited to:
- Details of the applicant’s relevant training experience
  - Details of the applicant’s relevant instructing experience
  - Relevant employment history.
  - Applicant’s qualifications (if applicable).
  - Practical Dangerous Goods/cargo experience.
  - If seeking final approval - a copy of the development training log and instructor critiques.
  - For trainee instructors, (Instructor under supervision) the proposed instructor development schedule (which courses will be taught, where, and on which days) and who will be the supervising instructor.
- Instructors renewing their approval must include supporting information of the number and types of dangerous goods courses delivered within the past six months.

**Part D: Supporting Documentation**

Please list the supporting documentation you have attached to this application


**ADDITIONAL INFORMATION:** *(for use by the applicant)*

**Completed Application forms can be sent via on of the following means:**

Email to: [dq@casa.gov.au](mailto:dq@casa.gov.au)  
 Mail to: Technical Operations (Dangerous Goods)  
 GPO Box 2005  
 CANBERRA ACT 2601