Australian Government
Civil Aviation Safety Authority

Application
Air transport pilot licence (Helicopter)
Australian civil trained

CASR 61.700

This form is now available online

Use myCASA for reliable and secure form submissions and payments.

Go to **myCASA**

OR

Download this form before you begin

Please download and complete with Adobe Acrobat. If you are using a browser to complete this form you may lose your information. Send this form and any attachments to applications@casa.gov.au.

Purpose of this form

This form is used by individuals to apply for an air transport pilot licence (ATPL-H) helicopter category.

Who is this form for?

This form is for individuals who have successfully met the requirements to be issued an ATPL-H.

Information needed to complete this form

If CASA does not have a photo of you that is less than 10 years old, you can check your photo and update in myCASA.

To be eligible for a ATPL-H, you must have passed all 7 subject part ATPL-H aeronautical knowledge exams for the helicopter category or 3 helicopter category part exams if the applicant holds a CASA issued air transport pilot licence - Aeroplane.

CASA must ensure an applicant is a fit and proper person before issuing a permission.

A CASA flight crew licence cannot be issued until a security background check has been completed and has not been found adverse.

For other licence changes and requirements refer to flight crew licensing.

Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, apply now.

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them prior to lodging this form. You can do this by changing your details on the CASA website.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

For more information

Go to the CASA website or contact us.

Applicant

1 What are the **applicant** details?

Your contact details must be current. Update your contact details via changing your details.

Full name

ARN

Phone number

Email address

Security requirements

2 Do you hold a current aviation security identification card (ASIC) or aviation identification (AVID)?
Refer to Aviation Transport Security Regulations 2005

No ☐ ➡ **Go to 3**

Yes ☐ Attach a certified copy ➡ **Go to 4**

Provide certified copy

3 Have you applied for an ASIC/AVID?

No ☐ You need to apply for an ASIC/AVID before this application can be finalised

Yes ☐ Your application will be placed on hold until you have received a security background check that has not been found adverse ➡ **Go to 4**

Aviation English Language Proficiency (AELP)

4 Have you completed an AELP assessment?
Refer to 61.255

Yes ☐ I have completed an AELP assessment

Yes ☐ I have been assessed as meeting AELP and CASA has been notified

Provide notification if required

Fit and proper person information

5 Has any action been taken against you; or is any action in the process of being taken against you; or have you been refused the issue of any aviation related Licence/Permission/Authorisation?
Refer to CASR 11.055

☐ **No**

☐ **Yes**

6 Have you ever been refused the issue of a transport related licence or certificate (eg. pilot licence, pilot certificate, drivers licence, boating licence)?

☐ **No**

☐ **Yes**

7 Do you have any criminal conviction or finding of guilt, which is less than ten years old, or any juvenile criminal conviction or finding of guilt, which is less than five years old?

Include all motor vehicle traffic-related convictions including those from overseas.

☐ **No**

☐ **Yes**

8 Is suspension or cancellation action pending in relation to any aviation licence you hold?

☐ **No**

☐ **Yes**

9 If you answered **yes** to **any** of questions **5** to **8**, you must provide details below.

Include dates, actions, charges, convictions and imprisonment in Australia and overseas.

Refer to CASR 11.055 and Aviation Transport Security Regulations 2005

Provide additional pages if required

Aeronautical experience

10 What is your **ATPL-H aeronautical experience**?
Refer to CASR 61.710

To be eligible for a ATPL-H, applicants must have at least the following minimum aeronautical experience **prior** to the flight test. You must ensure you meet the requirements of the experience specified in the regulations.
Flight time in a helicopter must be completed in a registered or recognised helicopter.

Type of experience	Minimum hours	Actual hours
Total aeronautical experience (flight + simulated + tethered)	At least 1000	
Total flight time as a pilot	At least 900	
Total flight time as a pilot in a helicopter	At least 750	
Pilot in command or pilot in command under supervision in a helicopter	At least 250	
Pilot in command in helicopter	At least 70	
Cross-country flight time in a helicopter	At least 200	
Cross-country flight time as a pilot in command in a helicopter	At least 100	

Night flight time

Type of experience	Minimum hours	Actual hours
Flight time at **night** as a pilot in a helicopter	At least 50	

Instrument time

Type of experience	Minimum hours	Actual hours
Total instrument time	At least 30	
Instrument flight time in a helicopter	At least 20	

Simulated or tethered flight time

Any of the required aeronautical experience that is not completed as flight time as a pilot must be completed as simulated flight time in an approved flight simulation training device for the purpose or as tethered time.

Type of experience	Minimum hours	Actual hours
CASA approved flight simulator training device time		
Flight simulator training device hours **not** in a flight simulator	Not more than 25	
Tethered flight time	Not more than 5	

Application checklist

11 Select all that apply:

- ☐ Certified copy of my ASIC or AVID is attached
- ☐ I have passed the required aeronautical knowledge exams
- ☐ I have completed flight training for the air transport pilot licence (helicopter) and evidence of completion is attached
- ☐ I hold AELP 4,5 or 6
- ☐ AELP assessment/notification is attached
- ☐ Flight test report page completed and attached
- ☐ Photo has been updated on myCASA
- ☐ I have completed an approved course of training in multi-crew cooperation (MCC) and provided acceptable evidence of completion or
- ☐ I meet
  - ☐ the conditions mentioned in CASA EX32/24 section 32 and have attached the evidence mentioned in paragraph(b) or
  - ☐ the alternative requirements mentioned in CASA EX32/24 section 39, subsection 1, paragraph ☐ and have attached the respective evidence mentioned in section 40, subsection 1, paragraph ☐

'Approved course of training' is a defined term in 61.010 as for a provision of this Part, means a course of training:
(a) for which the provider holds an approval under regulation 61.040 for the provision; or
(b) that a Part 141 or 142 operator is authorised to conduct; or
(c) that a person holds an approval under regulation 141.035 or 142.040 to conduct.

Applicant declaration

12 I authorise CASA to send a copy of all communications regarding this application to my Training Provider named in question 13.

I declare:

- All statements in this notice are true and correct.

I acknowledge by providing my details below and submitting this application:

- This satisfies the requirement for me to sign this application.
- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my application.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.

Declaration continued

Privacy

Any personal information you provide to CASA, as part of this application, is protected by the *Privacy Act 1988.*

We will use the information provided to process this application and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your application.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our privacy statement and privacy policy.

Fees

I accept if this application is withdrawn or refused by CASA, or if CASA is unable to assess this application because I have failed to provide the required information and/or documentation, I am liable to pay CASA fees for work conducted.

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this application in accordance with that policy.

Full name

Date (DD/MM/YYYY)

/ /

Training organisation (If applicable)

13 What are the **training organisation** details?

Organisation name

ARN

Phone number

Email address

Flight examiner declaration

14 I certify that

- I conducted a ATPL-H flight test in accordance with the Part 61 Manual of Standards and was satisfied the applicant named in question 1:
  - is at least 21 at the time of the flight test - CASR 61.700 (1)
  - has passed the relevant aeronautical knowledge examination - CASR 61.700(3)(a)
  - completed flight training for the air transport pilot licence (Helicopter) and provided acceptable evidence of completion - CASR 61.700(3)(b)
  - meets the minimum aeronautical experience for the ATPL-H set out in CASR 61.710 and the hours are entered in this form
  - holds a current AELP 4, 5 or 6 AELP Assessment - CASR 61.235(2)(a)(v)
  - holds at least a CASA Class 1 medical certificate at the time of the flight test in an aircraft - CASR 61.1300(3)(b)
  - completed a CASA approved course of MCC training and provided acceptable evidence of completion or
  - meets the conditions mentioned in CASA EX32/24 section 32 and have attached the evidence mentioned in paragraph (b) or the alternative requirements mentioned in CASA EX32/24 section 39, subsection 1, paragraph ☐ and have attached the respective evidence mentioned in section 40, subsection 1, paragraph ☐
  - demonstrated a standard as specified in the Part 61 Manual of Standards fro the ATPL-H
- Flight test for air transport pilot licence helicopter category was conducted IAW CASR 61.700(6)
- The aircraft was suitable for a ATPL-H flight test (CASR 61.700(6) and Part 61 MOS)
- I acknowledge that to knowingly make a false or misleading statement in this application is an offence against the *Criminal Code Act 1995.*

Flight test reports for failed flight tests must be attached if not already submitted

Full name of flight examiner

ARN

Date (DD/MM/YYYY)

/ /

Submitting this form to CASA

Choose one option only

Attach to FTM flight test - CASA preferred method

By email – send this form with all supporting documents attached to applications@casa.gov.au

By post – return this form and all supporting documents to:

CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601

Continue to payment page

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ARN

Payment authorisation

15 Application fees

☐ Issue of air transport pilot licence (Australian trained) - processing and consideration

Fee Code: 24.6 005.....**$100**

Total: 0

16 Payment options

OPTION 1 Online payment

Make a secure payment online >

Online payments are more secure and also enable CASA to process your request faster.
To make a payment go to Secure payment gateway.
After making a payment, enter the online receipt number below.

Provide the online receipt number below;

OPTION 2 Credit card

I hereby authorise the Civil Aviation Safety Authority to **debit** the following amount from:

☐ Mastercard ☐ Visa Total $ 0

Card number

Expiry (MM/YY) /

Cardholder name

Signature

Date (DD/MM/YYYY) / /

Receipt options ☐ Applicant **or** ☐ Third party (provide details below)

Details of third party

ARN (If applicable)

Email

Legal Entity/ Full name

Phone number