



It is in your interests to ensure that the information you provide is both accurate and complete. This information is also used in the calculation of a cost estimate for the assessment of the application. Some questions contain check boxes; please tick (✓) where appropriate. If there is insufficient space, please attach a separate sheet.

## PART A - APPLICANT DETAILS

### A1 – PERSONAL DETAILS

Full name

Address

### A2 - COMPANY DETAILS (if applicable)

Company name

ACN

Officer name

Postal address

Contact number

Officer name

Postal address

Contact number

## PART B - OPERATIONAL DETAILS TO BE PROVIDED TO CASA WITH THE APPLICATION

Address of training operations

Start-up Date

Organisational Chart

Provided

Yes

No

## PART C - CERTIFICATION DETAILS

All instructors and assessors certified

Provided

Yes

No

Note: Documentary evidence in support of all matters in this application may be requested.

## PART D - ATTACHMENTS - As per CASR Part 143.020 (a), (b), (c) and (d), the following must accompany the application:

a) a written statement setting out the details of the applicant's training relating to air traffic services

Provided

Yes

No

b) a written statement setting out the details of the relevant qualifications and experience of the applicant and applicant's personnel, including the number of suitably qualified personnel who will be involved in providing the training

Provided

Yes

No

c) information to show that the applicant is a registered training organisation (RTO) whose registration is in force and is for training delivery covering that training

Provided

Yes

No

d) a written statement describing the arrangements the applicant has made to comply with the requirements of Subparts 143.C and 143.D

Provided

Yes

No

Note: Attachments may be presented in the form of a company manual.

## PART E - FIT AND PROPER PERSON REQUIREMENTS (Refer to CASR 11.055)

a) Has any action been taken against you; or is any action in the process of being taken against you; or have you been refused the issue of any aviation related licence, certificate, rating or authority by any organisation?

Yes

No

b) Have you ever been refused the issue of a transport related licence or certificate?

Yes

No

c) Do you have any criminal conviction or finding of guilt, which is less than ten years old?

Yes

No

d) Is suspension or cancellation action pending in relation to any aviation licence you hold?

Yes

No

Note: If you have answered **yes** to any of the questions in Part E, please provide details on a *separate page*. Include details about dates, actions, charges, convictions and imprisonment in Australia and Overseas.

## PART F - DECLARATION

I hereby certify that all statements in this application are true and correct in every particular and that I have read and understood all regulatory references included herein. I consent to CASA using and disclosing my personal information in accordance with CASA's privacy policy including exchanging the information with Commonwealth, State and Territory government agencies (see [www.casa.gov.au/privacy](http://www.casa.gov.au/privacy)). I have attached all required documentation and acknowledge that to knowingly make false statements is an offence against the *Criminal Code Act 1995* (Cth).

On behalf of ....., I hereby apply for approval as an ATS Training Provider.

My authority to act on behalf of the applicant: .....

Name of person making the declaration: .....

Signed: ..... Date: ...../...../.....