



Name: ..... ARN: .....

Units and elements of competency, that must be achieved prior to the first solo flight. Each element must be certified as having been achieved at the specified standard by the instructor responsible for the assessment.

Unit	Element	Standard	Instructor / ARN / Date
C1 English communication in the aviation environment	<ul style="list-style-type: none"> <li>• Communicate effectively face to face using clear and precise English</li> <li>• Communicate effectively in voice-only R/T communications using standard aviation phraseology.</li> </ul>	3	
		3	
C2 Manage Pre and Post Flight Actions	<ul style="list-style-type: none"> <li>• Complete pre and post flight actions Excluding:               <ul style="list-style-type: none"> <li>◦ Weight and balance</li> <li>◦ TO and landing performance</li> <li>◦ Access Met and NOTAM data</li> </ul> </li> <li>• Perform pre-flight inspection</li> <li>• Completes and certifies daily inspection.</li> </ul>	3	
		3	
		4	
C3 Operate Radio	<ul style="list-style-type: none"> <li>• Use R/T equipment</li> <li>• (As applicable to circuit airspace.)</li> <li>• Maintain R/T equipment</li> <li>• Operate transponder.</li> </ul>	3	
		4	
		3	
C4 Manage Fuel	<ul style="list-style-type: none"> <li>• Plan fuel requirements (Applicable to circuit area)</li> <li>• Manage fuel system (Excluding range and endurance and refuelling requirements)</li> <li>• Refuel aeroplane.</li> </ul>	3	
		3	
		4	
C6* Manage Flight	<ul style="list-style-type: none"> <li>• Maintain effective lookout</li> <li>• Maintain situation awareness</li> <li>• Assess situations and make decisions</li> <li>• Set priorities and manage tasks</li> <li>• Maintain effective communications and interpersonal relationships.</li> </ul>	2	
		3	
		3	
		3	
		3	
C7* Threat and Error Management	<ul style="list-style-type: none"> <li>• Recognise and manage threats</li> <li>• Recognise and manage errors</li> <li>• Recognise and manage undesired aircraft state.</li> </ul>	3	
		3	
		3	

Unit	Element	Standard	Instructor / ARN / Date
A1	Control Aeroplane on the Ground	<ul style="list-style-type: none"> <li>Start and stop engine</li> <li>Taxi aeroplane.</li> </ul>	3 3
A2	Take-off Aeroplane	<ul style="list-style-type: none"> <li>Carry out pre-take-off procedures</li> <li>Take-off aeroplane</li> <li>Excluding crosswind</li> <li>Carry out after take-off procedures.</li> </ul>	2 3 2
A3	Control Aeroplane in Normal flight	<ul style="list-style-type: none"> <li>Climb Aeroplane (excluding maximum rate and angle)</li> <li>Maintain straight and level flight</li> <li>Descend aeroplane</li> <li>Turn aeroplane</li> <li>Control aeroplane at slow speed</li> <li>Perform circuits and approaches (excluding flapless)</li> <li>Comply with airspace requirements (As applicable to airspace).</li> </ul>	3 3 3 3 3 3
A4	Land Aeroplane	<ul style="list-style-type: none"> <li>Land aeroplane (excluding crosswind)</li> <li>Perform mishandled landing procedures.</li> </ul>	3 3
A5	Execute Advanced Manoeuvres and Procedures	<ul style="list-style-type: none"> <li>Enter and recover from stall</li> <li>Recover from incipient spin.</li> </ul>	3 4
A6	Manage Abnormal Situations	<ul style="list-style-type: none"> <li>Manage engine failure after take-off</li> <li>Manage engine failure elsewhere in circuit.</li> </ul>	3 3

\* These elements will not be assessed on flight tests until 1 July 2009

I have completed the training specified in the elements, which have been certified on this Achievement Record.

..... (Signature)

**Achievement Standard**

- 3 Able to achieve the private pilot standard on the majority of occasions; safe to operate under direct supervision.
- 4 Has received training in the element but not able to consistently achieve the PPL standard.

The Federal Government TimeSaver initiative aims to assess the time taken to complete Government forms. Please indicate the approximate time taken to complete this form.

Hrs  Mins