



**Australian Government**  
**Civil Aviation Safety Authority**

**Basic Guidelines for Overseas Applicants Applying for an Australian Private Pilot Licence [PPL(H)].**

**APPLICANT**

- ◆ Is 17 years of age
- ◆ Hold, or have held, an overseas civilian PPL (H)
- ◆ Holds, or is qualified to hold, a Flight Operator Radiotelephone Licence (overseas acceptable)
- ◆ Is competent in English - writing, speaking and understanding
- ◆ Holds, or is currently in the process of applying for issue of, an Australian ASIC or AVID
- ◆ Pays the fee of \$140AUD

**AERONAUTICAL EXPERIENCE**

Meets aeronautical experience requirements (CAR 5.93) as a pilot that falls into the following:

**REG 5.93 Private pilot (helicopter) licence: aeronautical experience required:**

- (1) (a) if the person holds an **aeroplane** pilot licence or a **gyroplane** pilot licence — at least 38 hours of flight time as a pilot of a helicopter that includes:
    - (i) at least 35 hours of general flight time; and
    - (ii) at least 3 hours of cross-country flight time; or
  - (b) in any other case — at least 50 hours of flight time as a pilot of a helicopter that includes:
    - (i) at least 35 hours of general flight time; and
    - (ii) at least 15 hours of cross-country flight time.
- (2) For the purposes of subparagraphs (1) (a) (i) and (1) (b) (i), the 35 hours of general flight time must include:
- (a) at least 20 hours of flight time in dual flying; and
  - (b) at least 10 hours of flight time as pilot in command.

- (3) For the purposes of subparagraph (1) (a) (ii), the 3 hours of cross-country flight time must be flown in dual flying.
- (4) For the purposes of subparagraph (1) (b) (ii), the 15 hours of cross-country flight time must include at least 6 hours of flight time as pilot in command.
- (5) For the purposes of sub regulation (4), the 6 hours of flight time as pilot in command must include at least 1 flight:
  - (a) to a destination that is at least 70 miles from the place from which the flight commenced; and
  - (b) that includes at least 1 landing at, and 1 take-off from, that destination.
  - (c) each period of flight time flown by a person as a pilot, but not flown:
    - (a) as pilot in command; or
    - (b) in dual flying;

must be halved in calculating the person's flight time for the purposes of this regulation.

**The applicant is also required to pass the PPL(A) flight test with an approved person.**

#### **MEDICAL CERTIFICATE**

An overseas pilot requiring the issue of an Australian Pilot Licence is required to hold a current Australian Medical Certificate Class 2 to exercise the privileges of the licence. This certificate can be obtained in Australia or overseas: <http://www.casa.gov.au/avmed/index.htm>

#### **EXAMS**

Pass the Australian PPL(H)L Overseas Air Law theory examination (**PHOS**)

<http://www.casa.gov.au/fcl/exams/cyber/convexam.htm>

ASL now conducts all exams on the CyberExam network system (<http://www.aslexam.com>) on behalf of CASA.

(**NB.** CASA does not recognise an overseas pilot's theory credits if the pilot has not been issued with the actual licence)

#### **PLEASE NOTE:**

*An overseas pilot who has converted to an Australian Flight Crew Licence may not use the licence until they hold a Class 2 Medical Certificate issued by CASA.*

## THE APPLICANT WILL BE REQUIRED TO SUBMIT TO CASA

- ◆ An equivalent overseas licence (lapsed or current) (original must be submitted)
- ◆ Log books (originals must be submitted)
- ◆ PHOS pass results (advice result slip)
- ◆ A current Australian medical certificate (Class 2)
- ◆ Complete CASA form “*Application for Authorisation on the Basis of Overseas Qualifications*” <http://www.casa.gov.au/manuals/regulate/fcl/form213.pdf>
- ◆ Pay the appropriate fee

### In Summary: What is Required

- ◆ Lodge forms [1162](#) , [213](#) & [639](#) (with correct I/D) at CASA CLARC, Canberra
- ◆ Pass the **PHOS** exam (can be sat at most flight schools, check with school)
- ◆ Minimum Class 2 medical (<http://www.casa.gov.au/avmed/>)
- ◆ Meet the above flight time requirements + an ICAO PP(H)L
- ◆ Pass the PP(H)L flight test with an ATO or CASA FOI
- ◆ Pay the appropriate fee of \$140

## Delays in Verification of Overseas Qualifications

Verification of all overseas qualifications will be conducted by CASA before recognising an overseas licence or qualification. This involves CASA checking qualifications with the overseas regulatory authority who initially issued the qualification to ascertain its validity and authenticity.

Delays may be experienced in verification and issuing of Australian licences and Certificates of Validation. The additional time should be taken into account when applying for conversion of a licence or a certificate of validation. FAA qualifications are more easily verifiable.

---

## Photo Identification

---

**All licence applicants are required to undergo a security check prior to issue:**  
<http://www.casa.gov.au/fcl/photo/index.htm>

## Special procedures for UK licence holders

The UK CAA will not provide verifications or release information about UK licence holders unless the licence holder completes a specific authority to allow the release of the information to CASA. Further information will be published on the <http://www.caa.co.uk/homepage.aspx>

The UK CAA authorisation form: [SRG 1160](#)

*(64Kb Adobe Acrobat file)* must be completed by each individual and sent direct to the UK CAA with the prescribed payment. The CASA application form must be sent to a CLARC, CASA. Both the UK CAA and CASA forms must be completed in all cases.

Once CASA receives the application, a formal request for verification of the information will be made to UK CAA. UK CAA will reply direct to the CASA office upon receipt of the authorisation form SRG\1160. CASA will not process an application further until a response is received from UK CAA. Inquiries about the progress of the verification need to be made with UK CAA.

Licence holders are advised to submit form SRG\1160 to UK CAA well before they intend to arrive in Australia to avoid unnecessary delays in the processing of paperwork.

---

## ARN Application (including identification)

An ARN (Aviation Reference Number) is required before the issue of the first Australian flight crew licence (including TTMRA applications) or at the same time as the issue of a certificate of validation.

Applications for an ARN can be made on [form 1162](#) (32Kb Adobe Acrobat document). The original completed form and supporting identification documentation must be certified by a CASA Delegate (eg. CFI, DAME) and lodged at CLARC, CASA, GPO Box 2005, Canberra City 2601, ACT.

---

## Where do I go to be trained?

Please note, on arrival in Australia, it is the visiting pilot's responsibility to seek out conversion course details from the various flying schools and academies. CASA does not provide such information on course fees and time frames, as it is neither CASA's role nor mandate to know this kind of information. You must acquire this information directly from the schools themselves.

It is recommended that you contact several flying training organisations in the area of your intended abode, before undertaking any conversion training.

Most of the organisations can be found in your local telephone directory (or on the web) under the headings of '**Helicopter Flying Schools**'. The larger flight schools and academies focus primarily on training for professional licences and ratings with some schools offering full-time courses with live-in facilities

<http://www.aeroclub.com.au/queryao.php?query=&id=70&start=2>

For any further information, please check our website: [www.casa.gov.au](http://www.casa.gov.au) or ring CLARC on 131 757